

Jagatjit Industries Limited

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Nehru Place, New Delhi - 110019
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Details of familiarisation programmes of Jagatjit Industries Limited for its Independent Directors

All Independent Directors are familiarized with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc. from time to time.

Detailed agenda for the Board and Committee meetings are sent well in advance to all the Directors in order for the Board and Committee to perform its function and fulfil its role effectively.

The agenda for quarterly Meetings covers all the Statutory information as required under Company law and SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015. Further, detailed reports on material litigation, legal title to properties and such other significant matters are also presented periodically. Adequate opportunities are provided for detailed deliberations on each item of the agenda on the Board and committee meetings.

The Company makes consistent efforts to acquaint the Board with the overall business performance covering all Business verticals, by way of presenting specific performance of each Plant (based on predefined factory rating parameters), Product Category and Corporate Function from time to time.

The entire Board including Independent Directors have access to Product Heads/ Factory Heads and other commercial/ technical staff, wherever required, for informed decision making. This facilitates the Independent Directors to understand and comprehend the business of the Company.

As statutorily required, the Company issues detailed letter of appointment to the Independent Directors detailing their roles and duties to be performed as an Independent Director on the Board of the Company.

In terms of the requirements of SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015, the details of programmes and the attendance of Independent Directors in those programmes (in hours) is given in the table annexed herewith.

| Date of programme | Time | Duration | Name of Independent Directors Present | No of hours spent by Directors | Topics covered |
|-------------------|-------------|----------------------------------|--|--------------------------------|--|
| 30.01.2019 | 02.00 P. M. | 02.00 P. M. to 04.00 P. M. | 1. Mrs. Kiran Kapur 2. Ms. Sonya Jaiswal 3. Mrs. Asha Saxena | 2 | <ul style="list-style-type: none">Matters related to the business environment and activity of the trade. |



Regd. Office : P.O. Jagatjit Nagar-144802, Distt. Kapurthala (Punjab)

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| | | | | | <ul style="list-style-type: none"> • Role, responsibilities and duties as Independent Director • Statutory compliance as a Board Member • Product manufactured by the Company and its business • Brief of provisions of Companies Act and SEBI (LODR) 2015 |
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